The XXVIII Latin-American Conference on Informatics Instructions for Authors

First Name Middle-Initial Last-Name
University Name, Dept. Name,
City, Country, Zipcode
e-mail address

and

First Name Middle-Initial Last-Name
Company Name, Dept. Name,
City, Country, Zipcode
e-mail address

Abstract

This paper is a sample that provides the guidelines and format required for preparing and submitting your paper to the *XXVIII Latin-American Conference on Informatics*, to be held in Montevideo, Uruguay, during August, 2002. The paper must be written in English, Portuguese or Spanish. All papers must include an abstract of no more than 200 words. If the paper is written in Portuguese or Spanish, a translation of the abstract and keywords to English must be included following the abstract. The first page of the paper must include the title, author names, affiliations, abstract, keywords, and translation of the abstract and keywords (if necessary), as illustrated in this page. The first page must not be numbered.

Keywords: Keyword1, Keyword2, Keyword3, Keyword4, Keyword5.

Resumen

Este artículo es un modelo que proporciona a los autores las instrucciones necesarias para preparar sus artículos para la *XXVIII Conferencia Latinoamericana de Informática* a celebrarse en Montevideo, Uruguay en Agosto de 2002. El artículo puede ser escrito en cualquiera de los tres idiomas de la conferencia: Español, Inglés o Portugués. Cada artículo deberá contener un resumen de no más de 200 palabras, el cual deberá acompañarse de una traducción al Inglés, si el artículo es escrito en Español o Portugués. La primera página del artículo deberá seguir el formato que se ilustra en el presente modelo y deberá contener el título, los nombres de los autores, sus afiliaciones, el resumen, las palabras claves, y la traducción del resumen y las palabras claves (si es necesario). La primera página del artículo no debe ser numerada.

Palabras claves: Palabra clave 1, Palabra clave 2, Palabra clave 3, Palabra clave 4, Palabra clave 5.

1 Introduction

The Proceedings of the CLEI'2002 and CIESC'2002 Conferences will be published in a CD-ROM. The first page of the paper will also be published in a hard copy document containing only the abstracts. To give the proceedings a high quality appearance, we ask you to make your paper look as much like this document as possible.

2 Page Limit and Page Size

Each paper should be no longer than 12 pages. The paper size must be 210mm × 297mm (A4 size). Margins must be set to as follows: top and right: 2 cm; bottom and left: 2.5 cm. The paper must include page numbers on all but the first page. Do not add other headers or footers.

3 Typeset Text

Papers should be prepared on a word processor (WORD, LATEX, Word Perfect, etc.) using a 10-point Times Roman font. Other fonts similar to Times Roman (e.g., Times, Computer Modern Roman, and Press) are also acceptable. It should be noted that the title, authors, and headings use the same font, but with different sizes and styles. See section 7 for the format instructions required to submit the paper.

3.1 Title and Authors

The title (16-point bold), author's names (12-point bold), affiliation address, and e-mail address (12-point) must be centered. See the first page of this paper for an example of two names with different addresses.

3.2 Abstract and Keywords

Every paper must include, in the first page, an abstract of no more than 200 words, followed by a short list of keywords. The abstract and keywords must be justified to both sides (left and right). The abstract should be a concise summary of the work and resulting conclusions. Keywords should help readers determine if the paper contains topics they are interested in. The keywords must be included in the topics or themes of the conference. *These are to be published in the forthcoming Call For Papers as well as in the web page of the Conference.*

3.3 Subsequent Pages

For pages other than the first page, start at the top of the page using one column format.

3.4 References and Citations

Use the standard *IEEE Computer* or *Communications of the ACM* format for references, i.e, a numbered list at the end of the article, ordered alphabetically by first author, and referenced in the text by numbers in brackets (e.g., "[1]"). See the examples of citations at the end of this document.

References should be published materials accessible to the public. Internal technical reports may be cited *only if* they are easily accessible (i.e., you can give the address to obtain it within your citation) and may be obtained by any reader. Proprietary information may *not* be cited.

4 Sections

The title of a section should be in Times Roman 12-point bold. It must be aligned to the left with only the initial letters of each word capitalized. For sections, subsections and subsubsections, a word like *the* or *a* is not capitalized unless it is the first word of the heading. Please number the sections. Do not number abstract, acknowledgements, or references sections.

4.1 Subsections

The title of subsections should be aligned to the left. It must be written in Times Roman 10-point bold with only the initial letters of each word capitalized.

4.1.1 Subsubsections

The heading for subsubsections should be aligned to the left. It must be written in Times Roman 10-point italic with initial letters of each word capitalized.

5 Figures

Figures should be inserted at the appropriate point in your text. The figure must be followed by a caption that identifies and numbers the figure. Each figure must be referred to at least once, using its number.

6 Suggestions for Beginners

The written and spoken languages of the *XXVIII Latin-American Conference on Informatics* are English, Portuguese, and Spanish. Spelling and punctuation may consistently follow the international standards of each language. Please write for an international audience:

- Write in a straightforward style. Use simple sentence structure. Try to avoid long sentences and complex sentence structures. Use semicolons carefully.

- Use common and basic vocabulary (for example, use the word "unusual" rather than the word "arcane").

- Briefly define or explain all technical terms.

- Explain all acronyms when they first appear in your text, such as, "World Wide Web (WWW)".

Authors are responsible for making sure that their work is conducted in a professional and ethical manner [1]. The structure and style are as important as the contents. Before writing your paper, we highly encourage you to read the extensive literature available on how to write a good technical paper (see, for example, [2], [3], and [4]).

7 Submitting Your Paper

The paper must be submitted by e-mail in Postscript (*ps)* or Portable Document Format (*pdf)* format only. Before submitting the paper, be sure that it can be displayed correctly in the corresponding viewer (i.e., GSview for *ps* format or Acrobat Reader for *pdf* format). If the paper is accepted and depending on the referee's comments, it may need corrections. The deadline for submitting the final version will be communicated in due time. Draft papers or extended abstracts must not be submitted for evaluation.

Papers must be sent by e-mail, as an attachment, to the Chairman of the appropriate conference, as indicated next:

- CLEI'2002: Please, send paper to artclei@fing.edu.uy

- CIESC'2002: Please, send paper to artciesc@fing.edu.uy

8 Information and Questions

You may contact the Organization Committee at clei2002@fing.edu.uy

Acknowledgements

This document has been adapted from the CLEI'2001 Conference Proceedings Format specifications.

References

[1] Anderson, R.E. Social impacts of computing: Codes of professional ethics. *Social Science Computing Review*. Vol. 10, No. 2, (Winter 1992), pp.453-469.

[2] Harmon, J.E. The Structure of Scientific and Engineering Papers: A Historical Perspective. *IEEE Trans. On Professional Communication*. Vol 32, No. 2, (September, 1989), pp. 132-138.

[3] Pierson, M.M. and Pierson, B.L. Beginnings and Endings: Keys to Better Engineering Technical Writing. *IEEE Trans. On Professional Communication*. Vol 40, No. 4, (December, 1997), pp. 299-304.

[4] Strunk, W. and White, E.B. *The Elements of Style*. Fourth Edition, Boston: Allyn and Bacon. 2000.

Appendix

- Please, indicate in your e-mail message the name and e-mail address of the author who will be the contact for the submitted paper.

- Registration payment is a necessary condition for the publication of accepted papers in the proceedings.